



# **Wide Area Workflow Receipts and Acceptance WAWF-RA**

**February 13, 2002**

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# Background

## DoD Paperless Contracting Initiative

- Problem: Acceptance & payment process is predominately supported by hard copy today
- Objective: Create an electronic commerce environment using existing tools and systems



**Eliminate the transmission of paper from one step to the next within the DOD contracting process**



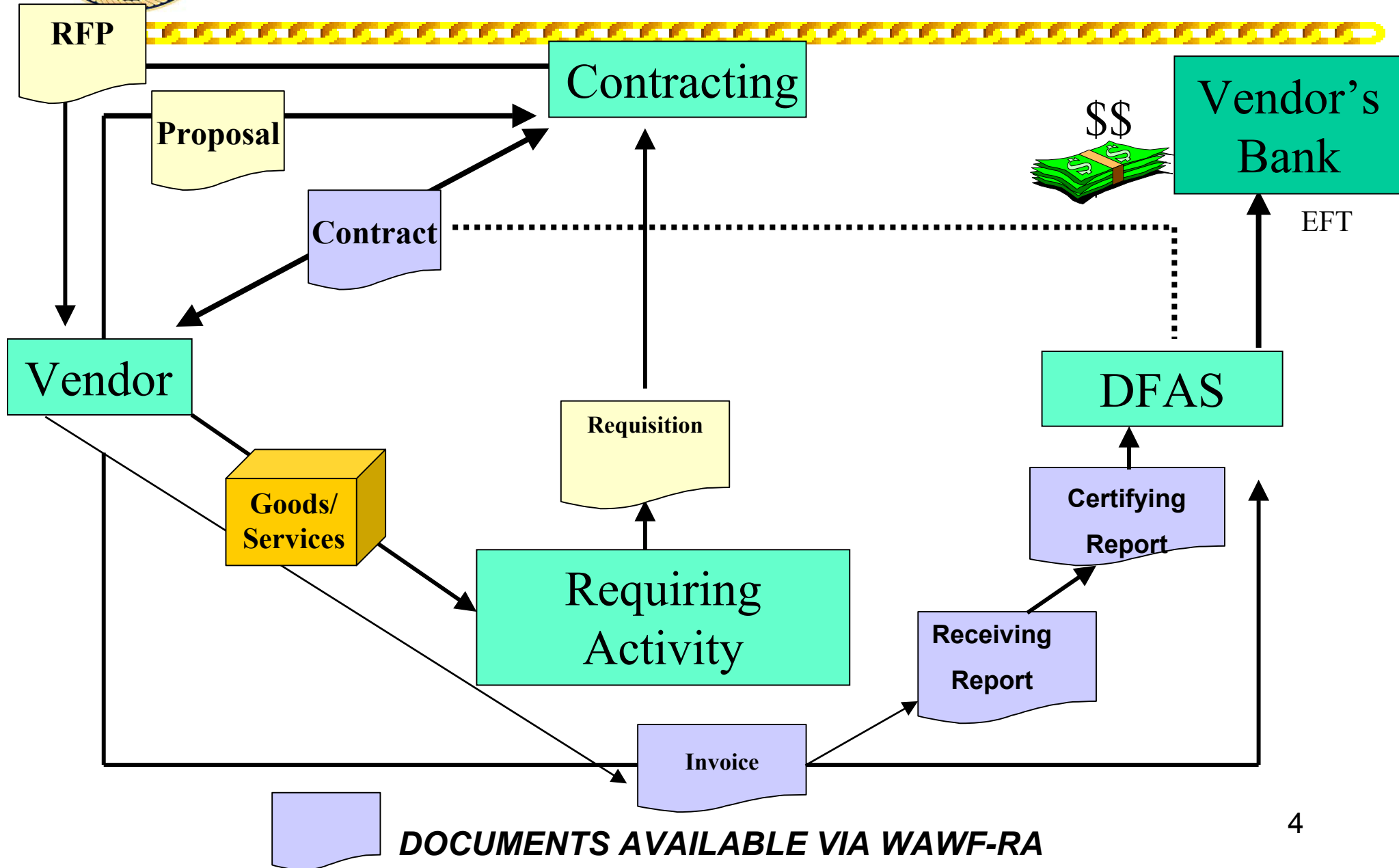


# Background

- **Joint DoD Program**
- **DoD Authorization Act of 2001**
  - **Requires Electronic Invoicing by no later than October 2002**
- **Part of the Finance and Procurement Joint Concept of Operations**
  - **End to End Process**
- **Creates a trail of action visible to all parties**

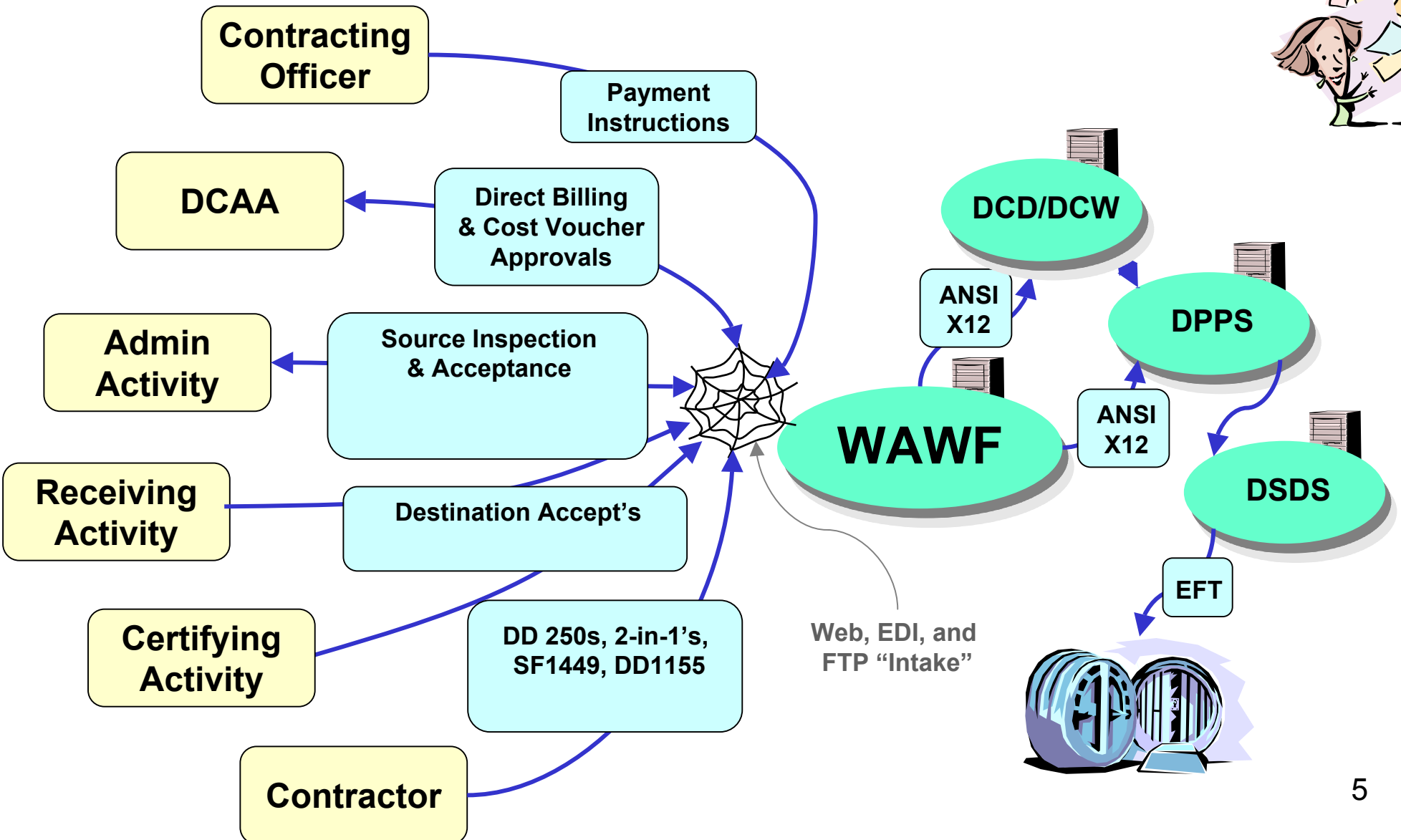


# WAWF-RA Supports DoD Procurement Cycle





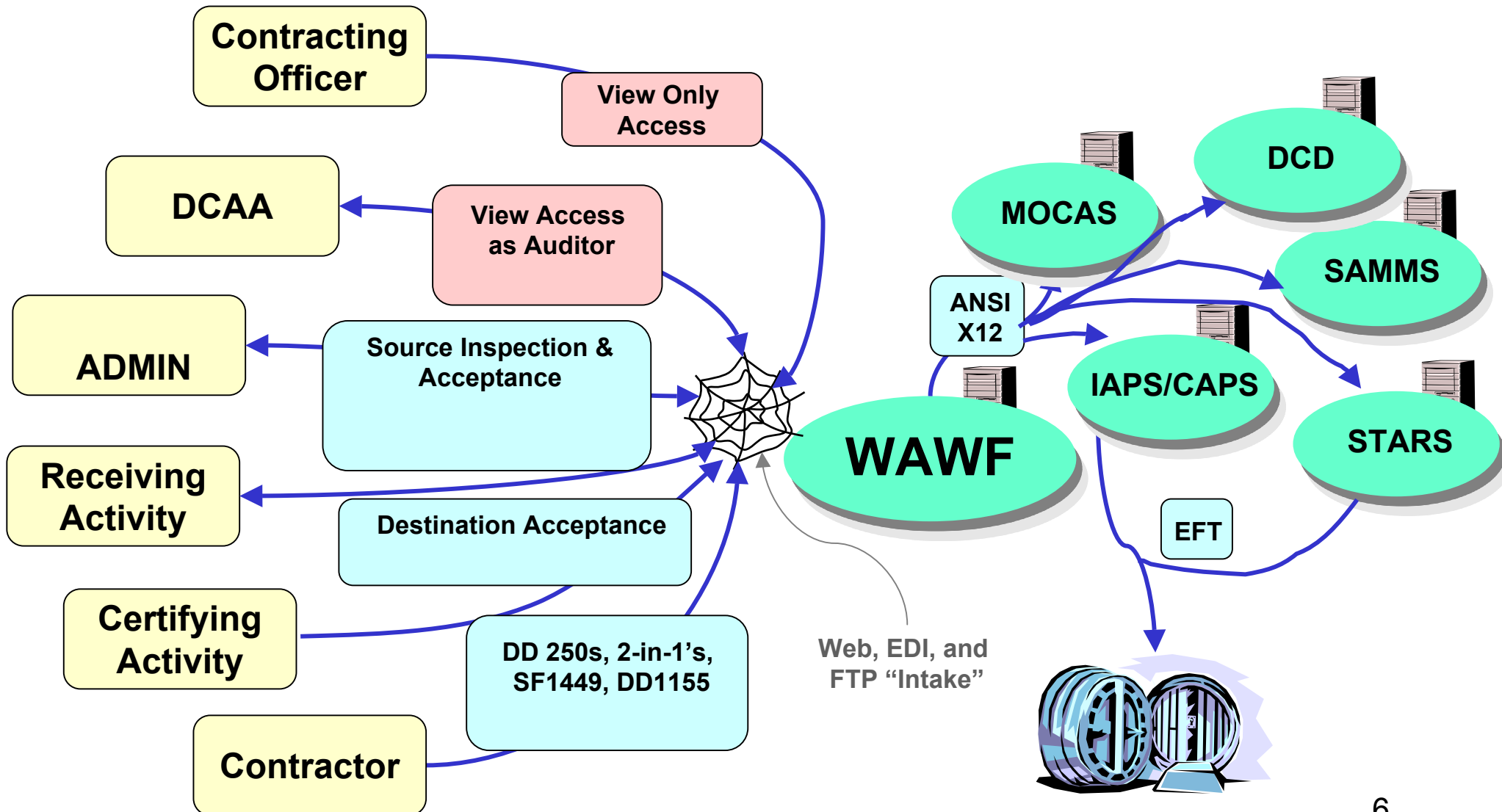
# Wide Area Workflow (WAWF) Vision





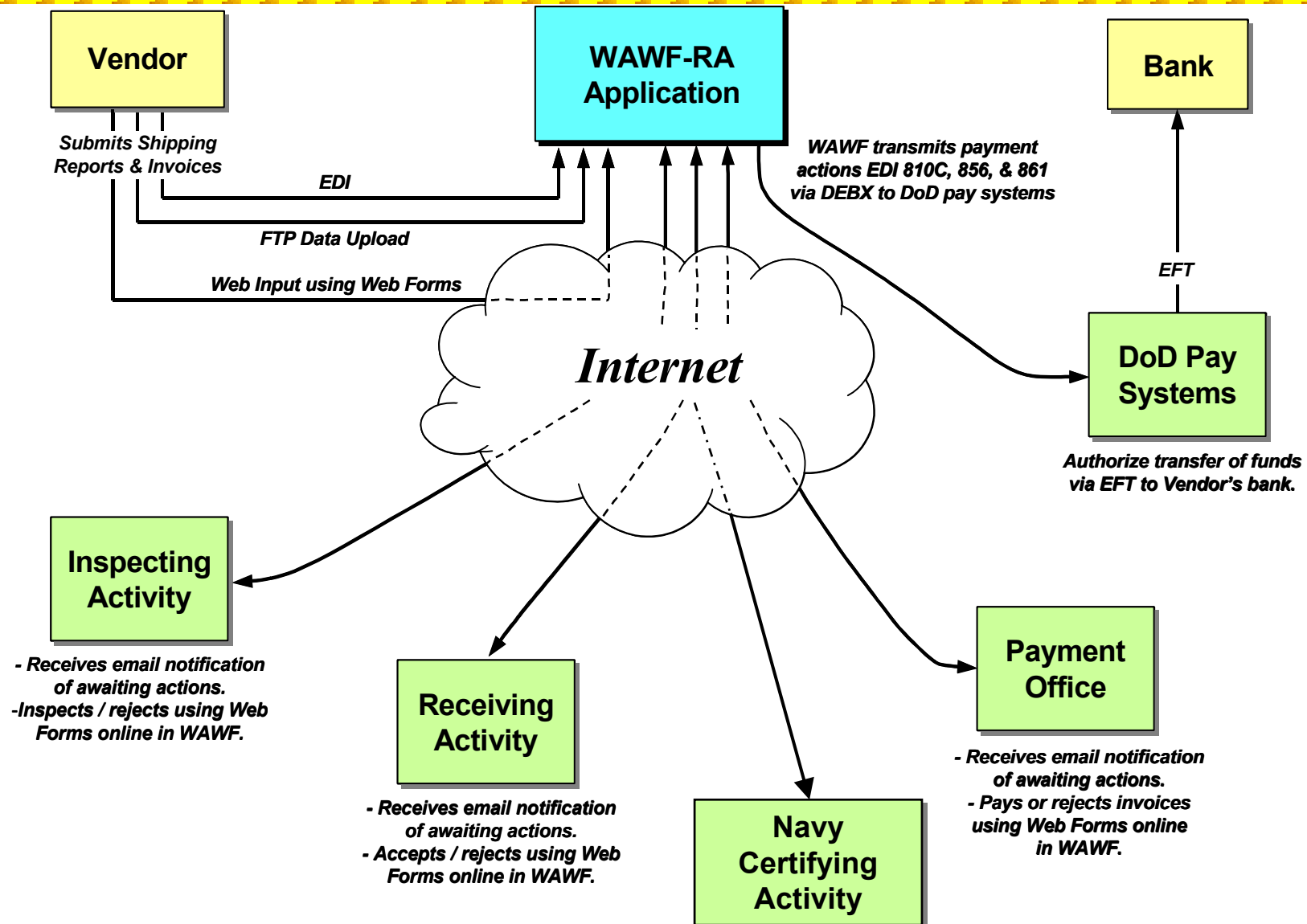
# Wide Area Workflow (WAWF)

## Where We Are Today – FY02





# WAWF-RA Workflow





# Who Will Benefit?

## Vendors

- **Electronic submission of invoices**
- **Faster payments – Reduction of lost or misplaced documents**
- **Total visibility of document status**
- **Cost/time of sending same documents through U.S. mail**
- **Protected transactions with audit capability**

## Navy

- **Electronic recording of inspection and acceptance of goods and services**
- **Global accessibility of documents**
- **Improved data accuracy (payment specific edits, cage code and unit identification codes validation upfront)**
- **Electronic transaction processing into One Pay– Reduced re-keying**
- **Reduction in unmatched disbursements**
- **Real-time processing**
- **Protected transactions with audit capability**
- **End to End operability with other systems**





# Team Approach

- Team needed to implement
- Comptroller community
- DFAS
- Vendors
- Logistics – supply community
- Contracting officer representatives
- Contracting community
- IT community minimum



# WAWF

## Active Site Deployment

- Air Force
  - AF Academy
  - Hickam AFB (construction contracts)
  - Randolph AFB
- Army
  - Fort Campbell
- Navy
  - NAVSUP, FISC, Jacksonville, FL
  - FOSSAC Jacksonville, FL
- DCMA
  - Boeing Philadelphia, Petersburg, Philadelphia, Phoenix, and Twin Cities
- DFAS
  - Columbus, Limestone, San Antonio, Omaha, Rome, Pacific



# Vendors Currently Participating in WAWF

- Emerald Maintenance Service
- First Choice Food Services
- Force 3
- Guadalupe Corp.
- Honeywell International
- K D Construction
- Irving Oil Corp.
- L and D Cleaning Service
- L-3 Communications Corp.
- Lawrence Elevator Company
- Levesque Office Supplies
- Licking/Knox Goodwill Industries
- Maintenance Engineers Inc.
- Major Contracting Services
- McDonnell Douglas Helicopter
- Mid Ohio Business Machines
- Niking Corp.
- A Greener Place
- ABC Appliance Repair Service
- Action Mfg Co
- All Star Maintenance Inc.
- Bella Vista Landscaping Inc.
- Bentley Systems, Inc.
- Black Box Network Services
- Boeing Helicopters
- Boise Cascade Office Products
- Business Equipment Services
- Cardinal Maintenance Service
- Consolidated Contractors
- County Electric
- Del-Jen, Inc.
- Dellew Corp.
- Designer Built Systems
- EG&G Technical Services
- Paradise Lua Inc.
- Popham & Sons Contracting
- Quality Custodial & Maintenance
- Raytheon Co.
- Renovations Hawaii
- Rockwell Collins, Inc
- SDV Telecommunications
- Service Disabled Veterans
- Services By Vital Signs, Inc.
- Si-Nor Inc.
- Simmons Kevin B.
- Smiths Industries Aerospace
- Sons Quality Food Co.
- Space Mark Inc.
- Star City Sanitation Inc.
- Switlik Parachute Co.
- Thyssen Elevator Co.
- Thyssenkrupp Elevator



# Navy Claimant Pilots Planned

- NAVAIR, Pax River
- USMC – Camp LeJeune and Albany
- NAVFAC, Bremerton Washington



# Implementation

- DoD Authorization Act requires electronic invoicing and accompanying actions for all transactions by October 2002
  - Applies to all solicitations after June 30, 2001
  - Department of Navy wide implementation
  - All activities with invoicing, receiving, certifying, contracting
  - In conjunction with DFAS payment offices
  - Outreach to vendors
  - Partnership with DCMA



# Functionality

- Supports Navy and AF processes: Local Processing Office (LPO) responsible for certifying payments prior to DFAS receiving
- Tested by the Joint Interoperability Testing Command
- Agreed to by all participating Defense agencies
- Relates to non-delegated contracts with purchase card actions excluded



# Current Status



## Version 2.0c -- February 2002

- EDI outbound to One Pay
- EDI inbound from vendors to WAWF
- Internet Explorer
- User id/password
- FTP



# Future Enhancements

## Version 2.0d – April 2002

- EDI outbound to CAPS

## Version 2.1 – Released August 2002 with options to include:

- Interface with Defense Supply System
- Construction Edits
- Payments with retentions
- Additional Reporting
- Full payment requirements
- Performance based and progress payments





# Hardware/Software

- Pentium processor-based personal computer (166 MHz or higher)
- 64 MB of RAM
- 800 x 600 resolution with 16 bit (thousands of colors) color depth
- Windows 98, ME, NT or 2000
- Netscape Navigator 4.75 or above or Internet Explorer 5.5
- Internet Access with at least 33kb/second download speed
- Oracle backbone



# Training

- Regional plan
  - Nationwide instructor led
  - Hands on
  - Will aim for a large cadre covering all claimants
- Excellent Web training available as a supplement
  - The CD contains full application
  - Website training
  - Training Site: <http://www.wawftraining.com>



# Opportunities to Communicate

## Additional information

- <https://wawftraining.eb.mil>
- PEOARBS site: [www.peoarbs.navy.mil](http://www.peoarbs.navy.mil)
  - WAWF initiatives
  - Claimant POCs requested
  - Monthly IPTs

## **Contact the Ogden Customer Service Center:**

**1 (800) 392-1798, option 8**

- **Mary Jo Johnson, ASN(RD&A)ABM**
  - [johnson.maryjo@hq.navy.mil](mailto:johnson.maryjo@hq.navy.mil) (703) 601-0251
- **Babette Grout**
  - [grout.babette@hq.navy.mil](mailto:grout.babette@hq.navy.mil) (703) 602-1263



# Electronic Receiving Report

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Optional Fields

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Initiator Information ▼

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## MATERIAL INSPECTION AND RECEIVING REPORT

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0248), Washington DC 20503.

☒ Supplies ☐ Services **PLEASE DO NOT RETURN YOUR COMPLETED FORM TO EITHER OF THESE ADDRESSES. SEND THIS FORM IN ACCORDANCE WITH THE INSTRUCTIONS CONTAINED IN THE DFARS, APPENDIX F-401.** Attachments (Y/N)? N

1. PROC. INSTRUMENT IDEN. (CONTRACT) DAAB0797DB608	(ORDER) 0014	6. INVOICE NO Date:	7. PAGE 1	OF 2	8. INSPECTION POINT ACCEPTANCE POINT S D
2. SHIPMENT NO. JRB061201 Final Shipment? N	3. DATE 2001/06/12	4. B/L: TCN: FIRST LINE HAUL MODE OF SHIPMENT:	5. DISCOUNT TERMS		
9. PRIME CONTRACTOR BDM ENGINEERING SERVICES CO 1501 BDM WAY MC LEAN VA221023204 CODE 67580		10. ADMINISTERED BY S0512A DCMC VAN NUYS 6230 VAN NUYS BLVD RM 4025 VAN NUYS CA 91401-2713		INSPECT BY S0512A DCMC VAN NUYS 6230 VAN NUYS BLVD RM 4025 VAN NUYS CA 91401-2713	
11. SHIPPED FROM (if other than 9) CODE 16 CS - SCPD 325 TULLY STREET CODE/EXT. FU4417		12. PAYMENT WILL BE MADE BY DFAS - LANDSTUHL US ARMY EUROPE REGIONAL MEDICAL CMD CMR 402 BLDG 3809 APO AE 09180 CODE HQ0350			
13. SHIPPED TO 16 CS - SCPD 325 TULLY STREET CODE/EXT. FU4417		14. MARKED FOR: CODE/EXT.			



# Virtual Folder for Viewing Document Status

Wide Area WorkFlow - Netscape

File Edit View Go Communicator Help

Contracting WORKFLOW

Documents Folder For Admin DAKF23 (15 items, sorted by Contract Number)

Item	Document Type	<a href="#">Contract Number</a>	<a href="#">Delivery Order</a>	<a href="#">Shipment No.</a>	Acceptance Date	Status	<a href="#">Invoice Number</a>	Invoice Received	Status
6	cominv2n1	<a href="#">DAKF2396D0205</a>	0062	<a href="#">0062</a>		Rejected	<a href="#">invoice0062</a>	200	
7	cominv2n1	<a href="#">DAKF2396D0205</a>	0063	<a href="#">0063</a>	2000/07/25	Processed	<a href="#">0063</a>	200	
8	cominv2n1	<a href="#">DAKF2396D0205</a>	0064	<a href="#">0064</a>	2000/08/07	Processed	<a href="#">0064</a>	200	
9	cominv2n1	<a href="#">DAKF2396D0205</a>	0065	<a href="#">0065</a>	2000/09/06	Processed	<a href="#">0065</a>	2000/09/05	Processe
	cominv2n1	<a href="#">DAKF2396D0205</a>	0066	<a href="#">0066</a>	2000/10/05	Processed	<a href="#">0066</a>	2000/10/03	Processe
	cominv2n1	<a href="#">DAKF2396D0205</a>	0067	<a href="#">0066</a>		Submitted	<a href="#">0067</a>	2000/11/02	Submitte
	cominv2n1	<a href="#">DAKF2396D0205</a>	0068	<a href="#">0068</a>	2000/12/06	Processed	<a href="#">0068</a>	2000/12/01	Processe
	cominv2n1	<a href="#">DAKF2396D0205</a>	0069	<a href="#">0069</a>	2001/01/10	Processed	<a href="#">0069</a>	2001/01/03	Processe
14	cominv2n1	<a href="#">DAKF2396D0205</a>	0070	<a href="#">0070</a>	2001/02/05	Processed	<a href="#">0070</a>	2001/02/02	Processe
15	cominv2n1	<a href="#">DAKF2396D0205</a>	0071	<a href="#">0071</a>	2001/03/05	Accepted	<a href="#">0071</a>	2001/03/02	Accepte

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Office

Microsoft

Link to contract in EDA

DFAS processing